

NOTICE OF NON-COMPLIANCE

Notice To: Susan M Upton
Facility Name: Children's Learning Center - Mercill
Site Address: 145 W Mercill ,PO Box 4100
City/State/Zip: Jackson, WY 83001

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on: 09/06/2019, and investigated by Tresa King

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

Reported Allegation:

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements
Section 2. Capacity/Supervision Requirements

(m) There shall be at least one (1) adult staff supervising the care of children at all times.

Reason: It was self reported on 9/6/2019 that a child was in the classroom without adult staff supervision.

Explanation of Findings: Finding of non-compliant based on self report, and statements obtained from staff interviewed during the investigation. It was confirmed that on 9/6/2019, a child was left in the room unattended for a short period of time before other staff in the building found the child in the hall outside the classroom and re-united the child with group and classroom staff on the playground.

Compliance Action Required: Corrective Action Plan is required. Please complete your CAP and submit it to Wyoming Department of Family Services, Child Care Licensing Division, Riverton office.


Compliance Due Date: 10/10/2019

Compliance Received Date:


If you disagree with the Department's finding of a non-compliance violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Wyoming Department of Family Services Contested Case Hearing Rules, Chapter 2, Substitute Care and Child Care Licensing and based on the above statute. If you need a copy of the Rules, or assistance in requesting an Administrative hearing, you may contact the Department of Family Services Field Office in the county where you live.

Licenser: Tresa King
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Facility Licenser



Date

cc: Licenser
Director/Provider